

THE
MANY HANDS
OF
HOLY SPIRIT PARISH

OPPORTUNITY BOOKLET
OCTOBER 2008

LITURGICAL MINISTRIES

Jody Martinson 251-3764 music1@charterinternet.com

The ministries listed below are roles that take place during liturgies. Training for each of these ministries is required and provided by the Director of Music and Liturgy. Scheduling is done by Nancy Lechner in the Parish Office.

(Sacristan training and scheduling is done by the head sacristan.)

Please contact Jody Martinson in the Parish Office if you are interested in any of these ministries.

SACRISTAN

These Parishioners set up the worship space for the weekday, weekend, and/or funeral liturgies. They assure that the Altar servers, lectors, lighting, sound, candles and other elements are ready for the celebration of Mass. About once per month for weekends; more if helping for funerals

MASS SERVERS

Open to boys and girls of our parish, 4th grade and older. In addition they may be called upon to serve for Stations of the Cross, funerals and weddings. This is a great way for children to be involved in the Mass! About once or twice per month

LECTORS

Lectors tell our story by proclaiming Scripture. Through their proclaiming, they make Christ present to us in the Word. Lectors should be confident and have good diction. People who are at least 16 years of age are encouraged to join this ministry. About once per month

EUCCHARISTIC MINISTERS

Distribute Communion at Masses. These parishioners are commissioned with Diocesan approval, and some also minister to the sick and homebound. (Training and scheduling of *homebound ministers* of the Eucharist is done by Sr. Diane Hunker). About once per month; more if needed as a sub

GREETERS AND USHERS

Do you want to get to know more people at our church? Consider being a Greeter at Weekend Liturgy. Your job is to welcome parishioners and visitors at weekend Masses. You will also help people find seating at full Masses, take up the collection, and distribute the weekend bulletin after Mass. About once per month

OTHER CHURCH MINISTRIES

Jody Martinson 251-3764 music1@charterinternet.com

These are ministries done outside of Sunday liturgies. Training is not required for these ministries, but initial guidance will be provided. Volunteers will be called upon when needed.

Members of our community blend their talents and efforts to bring the symbols of the liturgical seasons to life. **ENVIRONMENT TEAM** meets about four times a year to plan the liturgical season, and also meets to prepare the sanctuary for the current season. Members of this group also take care of plants, create liturgical art with cloth and plan other liturgical projects to improve the beauty of the Sanctuary and Gathering Space. **SEASONAL CHURCH DECORATORS** are needed to provide additional help when decorating for Christmas and Easter. Men are especially welcome to assist with the installation of the Christmas tree. More hands make the work light!

SANCTUARY ASSISTANT This is a role for those who wish to help maintain the sanctuary. Assistants may choose to help with one or more areas involving changing Altar candles, cleaning and replacing votive candles, taking Altar cloths to a dry cleaner, light dusting, and washing of hand linens used at Mass.

MASS RELATED ACTIVITIES

CHILDREN'S LITURGY OF THE WORD

Lisa Anderson 203-7570 ander5son@charter.net

This is a program for Kindergarten—6th grade children. No registration is required and it is held during the Sunday morning Mass approximately 12 times per year, October—April. The children are escorted out of church prior to the scripture readings and attend their own children's liturgy in a classroom, which is facilitated by an adult. The children then return to their families at the Preparation of the Gifts. Father simply invites the children to attend at the appropriate time and they can participate at will. Adults or teens are needed to assist the facilitator, and with additional help this program could be offered at both weekend Masses.

SUNDAY PRESCHOOL

Melisa Tenvoorde 240-1850 mht1040@msn.com

This program is for children 3 years of age to kindergarten. Registration is required and it takes place during Sunday morning Mass approximately 12 times per year, October—April. Help share the good news with the little ones of our parish by assisting the teacher. Materials and support are provided which make it a positive experience for all.

MUSIC MINISTRIES

Jody Martinson 251-3764 music1@charterinternet.com

Holy Spirit Church is always seeking enthusiastic voices to join our Church Choirs. Offer your talents to God by preparing weekly to spread the Word through song. If you love to sing or play music, our music program would love to give you an opportunity to share your talent.

ADULT CHOIR - This is a choral ensemble made up of all ages and abilities of teen and adult worshipers. They rehearse on Wednesdays at 7:30 pm and sing for three services a month, plus special services such as Christmas, Holy Week, Advent Concert, Ash Wednesday and Confirmation.

CHILDREN'S CHOIR - This is a cluster choir (for all 3 parishes) for children in grades 2—6. They rehearse three Wednesdays a month from 5:15 – 6:00 pm and sing for one service a month, plus a special Christmas Eve service with a pre-liturgical program. They also sing for a TV Mass each year, go caroling, and have pizza and potluck parties.

FUNERAL CHOIR -The funeral choir is comprised of parishioners who come together to sing at Resurrection Masses. Funerals usually take place on weekday mornings. No experience is required.

CANTOR-The cantor announces and leads songs, hymns and acclamations for the congregation. He/she also serves as psalmist. The cantor should have confidence reading music and having prior vocal experience is important. Training is available for all new cantors.

ACCOMPANISTS AND INSTRUMENTALISTS - Opportunities are available to lead the assembly in song or serve as an organ, piano, guitar, or instrumental accompanist.

TEEN ENSEMBLE - This is a group of youth musicians in grades 7—12 that sings about once every 4—6 weeks. There is one rehearsal the week before the Mass (rehearsal date is chosen based on extra-curricular schedules) and also 45 minutes before Mass. Opportunities to accompany with guitar or play an instrumental solo are also available.

“SPIRIT RINGS ON” HANDBELL CHOIR - Open to teens and adults. Basic understanding of music is helpful and the ability to count and keep a beat! Rehearsals are Wednesdays from 6:00 - 7:15 pm.

ORGANIZATIONS

KNIGHTS OF COLUMBUS

Marv Binstock 253-1108 elmarb@peoplepc.com

Knights of Columbus is a fraternal organization of adult Catholic men founded on the principles of charity, unity, fraternity and patriotism. This group meets once a month and conducts many activities in support of our parish and community.

LEGION OF MARY

Linda Shelson 203-7220 lindashelson@charter.net

The Legion of Mary is the largest apostolic organization of lay people in the Catholic Church, with well over 3 million active members in almost every country of the world. It has been active in the United States since 1931, has been approved by the last 6 Popes, and was endorsed by the Second Vatican Council. The main purpose of the Legion of Mary is to give glory to God through the sanctification of its members. Members become instruments of the Holy Spirit through a balanced program of prayer and service. Works at Holy Spirit Parish include visiting parishioners and meeting the many spiritual needs of the community. Legionaries are under the guidance of a spiritual director named by the pastor. At Holy Spirit parish, the spiritual director is Sr. Diane. The Legion is, in essence, an extension of the heart and hands of the pastor.

ST. MARCELLUS MISSION GROUP

Rita Barrett 252-9663 rbarr@juno.com

St. Marcellus Mission Group meets monthly to work on crafts to be sold at our annual Craft/Bake Sale. They also host a garage sale in the spring each year. All proceeds from the two sales are donated to the missions, Catholic education and other non-profit organizations.

ST. RITA MISSION GROUP

Bea Henschell 253-5714 chensch@peoplepc.com

St. Rita's Mission Group meets monthly, September through May, at one of the member's homes. We open each meeting with the Prayer for Peace. Each year we decide on a special project. Some of the projects in previous years have been: Birthline layettes, money donated to the Message Program or an individual family's needs, phone cards for our service men, and dental supplies for the Missions.

DAUGHTERS OF ISABELLA

Joan 251-5539 or Darlene 252-6708 dmkoenig@msn.com

The order is open to all women ages 16 and over who are Catholics. Our motto is Unity, Friendship and Charity. Our circle meets on the 1st Monday of the month except Jan, Jul, and Aug. You will have the opportunity to make friends, express your views, enhance your spiritual life, participate in retreats, Masses, fund raisers, and other activities. Also check out www.daughtersofisabella.org.

COMMUNITY LIFE / FELLOWSHIP

AFTER MASS HOSPITALITY

Arlene Williams 259-8770 arlene1450@hotmail.com

This is a fun and easy way to meet and visit with members of our parish while serving refreshments after weekend Mass. Consider volunteering as a family or with a friend.

FOOD SHELF

Mary Fischer 252-4915

"Feed the hungry" Church of the Holy Spirit accepts contributions of food from its members for the local food shelf on the first weekend of each month. Volunteers then coordinate the delivery of the monthly collection to Catholic Charities.

HOME-DELIVERED MEALS

Doloris Posch 251-1425 dposch@charter.net

Coordinated by St. Cloud Hospital, Holy Spirit volunteers deliver meals to the homebound for a two week period, twice a year. You may choose to drive one day or any of the five days during those four weeks. Volunteers will enjoy a great feeling of satisfaction!

FUNERAL DINNERS

Donna Daniels 253-2213

This is a volunteer, on-call group that serves Holy Spirit families in their time of loss. This group purchases the needed groceries, prepares and serves a meal to the family and guests of the deceased whose funerals are held at Holy Spirit.

BEFRIENDERS

Sister Diane 251-3764 pa@charterinternet.com

If you feel a calling to minister to the homebound, providing friendship, companionship and a listening ear, this is an opportunity to both give and receive through prayer and sharing. Sister Diane will provide training, support, and scheduling.

PARISH HEALTH MINISTRY

Sister Diane 251-3764 pa@charterinternet.com

Are you a medical professional? Volunteer as a resource for health/wellness education and personal health counseling. Join with nurses to set up health opportunities to help others.

PRAYER LINE

Sister Diane 251-3764 pa@charterinternet.com

Volunteer to pray for the requests of our parishioners. This is a service that can be done from your own home. Names and intentions are confidential. All you need do is PRAY.

MEN'S SOFTBALL

Nathan Schmitt 223-2887 nrhjschmitt@hotmail.com

Play ball!!!! If you're 16 or older you're invited to join the men's Romans softball team and have fun playing other church teams at Whitney softball fields this summer. It's a great way to get to know other people in the community and have a great time.

COMMUNITY LIFE / FELLOWSHIP cont.

T. I. N. SOLDIERS

This group was formed as a hands-on group to help *those in need*. Volunteers are organized into 2 subgroups each with a specific focus. You may choose where you want to focus your efforts:

PARISHIONERS IN NEED Sue Iten 253-4379 miten.family@juno.com

We are a small group that tends to needs of the parishioners. At this time we organize a Welcoming Weekend for new parishioners. This is held three times a year. New families are invited and welcomed during Mass and then are encouraged to stay and visit over coffee and donuts afterward. We also make meals for those who have recently come home from the hospital due to illness or surgery. We have 2 volunteer carpenters that offer to do small fix-ups for those who can't do for themselves. We have done weekly lawn mowing for an elderly couple with health problems and provided a meal a week for one year to a young mother of four while her husband was deployed in Iraq. With more volunteers, we could make ourselves more visible and possibly be open to doing more tasks or expand on those we already provide.

COMMUNITY IN NEED Janet Wensman 253-8954 timwensman@clearwire.net

The focus for this group is to provide help to those in our community in need of assistance. We have been fortunate to partner with Place of Hope and The Church of The Week Program. This program coordinates various churches in the area to provide food and shelter for the homeless during the winter months. Each church is responsible for a week in which they provide an evening meal and transportation to and from their church, or in our case, St Elizabeth Ann Seton Primary School. Other projects have been to provide meals during the year separate from Church of the Week. Holy Spirit Community In Need also spearheaded a successful fund raising campaign. Through this campaign we purchased a reliable van for Place of Hope. We have had many wonderful volunteers who have responded to the call to help the homeless and hungry and are always grateful to have more help. You will discover a grateful heart and a new understanding of Matthew 25:35.

YOUTH GROUP Scott Frieler 202-7833 youth1@charterinternet.com

Youth group provides youth in 7th – 12th grade opportunities to explore their Catholic faith through experiences of prayer and catechesis. Youth group provides the “Young Church” opportunities to develop faith skills that will help them minister to our parish community now and in the future. Youth group also helps youth to build relationships with adult mentors who model their faith in their everyday lives. The Youth Group is always looking for adults willing to share their gifts with the youth ministry program.

YOUNG ADULT GROUP Fr. Peter 251-5966 fatherpeter@stanthonys.net

Holy Spirit young adults are welcome to participate in the Cluster Young Adult Group with St. Anthony and St. John Cantius. Please see page 5 of the bulletin for discussion topics and schedule. Please contact Fr. Peter with any questions.

COUNCILS / COMMITTEES / BOARDS

PASTORAL COUNCIL Fr. Tom 251-3764 osapientia@juno.com

The Parish Pastoral Council is the primary advisory and visionary group within the parish to assist the pastor in knowing and responding to the overall needs of the people. The Pastoral Council gives counsel – advice, information, and organizational and practical assistance in carrying out the mission of the Church. Members serve a 4-year term.

FINANCE COUNCIL Fr. Tom 251-3764 osapientia@juno.com

Members advise the pastor and support the parish staff in preparation of budget, consideration and research into matters with financial impact, and the review and reporting of financial results.

FAITH FORMATION ADVISORY COUNCIL Ginny Duschner 252-053

faith.formation.ginny@hotmail.com

Meet four times a year to consult with and advise the Director of Faith Formation on issues of policy and procedure. Be a listening ear to people in the community with questions or suggestions. Bring new ideas to the council about ways to further evangelize the youth of the community. If you are interested in serving on, or addressing a concern with the council, please contact a current council member.

STEWARDSHIP COMMITTEE David Dolan 240-2092 davidd@stearns-bank.com

The purpose of this committee is to encourage parishioners to volunteer time, talents, and treasure as a means of thanking God for all our gifts. The Stewardship Weekend/Volunteer Fest in the fall and the Volunteer Appreciation Dinner in the spring are the committee's big events, but many issues involving church fellowship are discussed with the hopes of implementing great ideas! Members serve a three year term.

NEWSLETTER COMMITTEE Marjorie LaTour 654-9746 mal2@charter.net

Holy Spirit publishes a quarterly newsletter and the committee welcomes new members and participation. Be part of the team that brainstorms ideas or volunteer to write an article of interest. You don't have to be a journalist; creative ideas you're willing to share will do!

SISTER PARISH COMMITTEE Kris Smith 253-9215 krisjensensmith@yahoo.com

This newly formed group will explore the possibility of expanding our relationship with **San Bartolomé** Parish in the Diocese of Maracay, Venezuela. The St. Cloud Diocese will receive a delegation from Maracay in the fall of 2009 and that may give us an opportunity to meet face to face with parishioners from San Bartolomé, if they have a mutual interest in furthering the relationship. Join us if you are curious about this global solidarity partnership.

GOD'S GARDEN PROJECTS COMMITTEE

Deacon Vern Schmitz 248-6835 Schmitz8@frontiernet.net

Facilitates good stewardship of the grounds of Holy Spirit Parish. This small committee welcomes others to assist in the planning, design and completion of projects that bring about greater beauty to the grounds of Holy Spirit parish.

YOUTH ADVISORY BOARD Scott Frieler 202-7833 youth1@charterinternet.com

Youth in 7th – 12th grade and adults are invited to work with the Youth Ministry Coordinator to provide vision and direct the Youth Ministry Program. The commitment is one meeting per month during the school year.

SPIRITS & SAINTS FAITH FORMATION PROGRAM

Director—Ginny Duschner 251-3764 faith.formation.ginny@hotmail.com

SPIRITS & SAINTS FAITH FORMATION PROGRAM (SAS) is a cluster-wide Faith Formation Program set up for public school children in Grades K—9. It also provides Sacramental preparation programming for all children in the three parishes of Holy Spirit, St. John Cantius & St. Anthony. Each year 350—400 children & youth take part in a SAS sponsored event and the help and support of volunteers is critical. There are many opportunities for volunteers including:

OFFICE HELP for Spirits & Saints Faith Formation

You can help by doing general office work, calling parents when children are absent, or helping correct books twice a year during class time.

1-9TH GRADE CATECHISTS for SAS

Be a volunteer Catechist! You will be assigned a group of ten or fewer students and will be provided with a teacher's manual, lesson plan, supplies, support and training as you help our youth build a foundation of faith. Classes are held every other Wednesday evening from 6:30 to 8:00 p.m.

HALL MONITOR for SAS

Bring your walking shoes and walk the hallways to be accessible to the classroom teachers should they need you to escort students or to run small errands. Or, bring a magazine and sit by an exit to ensure that no one exits or enters the building during class time without prior approval.

CLASSROOM AIDE for SAS

Help the Catechist in the classroom and make a difference by adding your personal touch. As an assistant to the teacher you can give one on one attention to the students that need it.

CONFIRMATION SMALL GROUP LEADER for SAS Confirmation Program

Volunteer to be a mentor to a small group of students as they prepare for the Sacrament of Confirmation. Lesson plans, guidance and training are all readily available. You will work together as a team with the staff to build relationships and foster youth involvement in the mission of the Catholic Church.

WE ARE IN URGENT NEED FOR SUBSTITUTE TEACHERS FOR SAS

Continued on next page

ADULT FAITH FORMATION

RITE OF CHRISTIAN INITIATION OF ADULTS (RCIA)

Deacon Vern Schmitz 248-6835 Schmitz8@frontiernet.net
Provides Catholic faith development and support for adults wishing to become Catholic. RCIA is also a means for non-baptized children over age 7, and youth not yet baptized or confirmed, to become Catholic. People interested in becoming Catholic or Catholics wishing to complete their sacramental preparation for the Eucharist and/or Confirmation should call the office or Deacon Vern. Volunteers are also sought to assist as catechists, provide hospitality, childcare, or sponsor a person in the RCIA process.

ADULT BIBLE STUDY Sarah Howard 230-6599 itsjhoward@yahoo.com

Have you always wanted to read the Bible or feel like you understand the Bible when you read it? Have you started to read the Bible and then stopped because it was just too confusing....just too hard? The Great Adventure Bible Study is designed to make reading the bible easy and understandable. Jeff Cavins, the author of the Great Adventure, leads the study via DVD. Discussion and study questions compliment the Great Adventure. This popular Bible study will be available soon, so watch for more information and consider taking part.

MARRIAGE PREPARATION SPONSOR COUPLE

Fr. Tom 251-3764 osapientia@juno.com
Sponsor couples share the experience and wisdom gained in their own married life to work with engaged couples to prepare for marriage. Sponsor couples meet with the engaged couple three or four times in a couple-to-couple ministry that focuses on the skills needed for successful married life, such as communication, faith, Finances, and more.

SOCIAL EVENTS / FUND RAISERS

PARISH PICNIC/FALL FESTIVAL

Grace Chalupsky 202-9842 gchalupsky@charter.net

Meet new people and help plan a fun fall event for our parish! This is a major fundraiser at Holy Spirit and involves families as well as individuals. It is generally held in early October. Volunteers are needed at all levels of this project, from planning it to helping out the evening of the event.

BOUJA

Jim Gasperlin 252-6800 jgasperlin@aol.com

Members of this group prepare and sell bouja 13 times a year (8 times in the fall and 5 times in the spring) as a fundraiser for the parish. Volunteer here and use your most basic kitchen skills. Help is needed on Saturdays to peel potatoes and cut up vegetables, or choose to sell our famous stew at the Bouja Shack on Sunday mornings. Both usually require less than 2 hours of your time.

SUNDAY BREAKFASTS

Lisa Anderson 203-7570 ander5son@charter.net

Holy Spirit serves eight breakfasts a year, September through April, and generates substantial funds to support the religious education of our children. There are many ways to be involved in this popular parish function from showing off your cooking skills in the kitchen to serving in the dining room. You can choose two- or four-hour shifts. This is a great family volunteer opportunity and a fun way to get to know other parishioners, plus you get a free breakfast for helping! Some 'behind the scene' help opportunities are grocery shopping the week before, cleaning up the dining area afterwards, and taking home and laundering the kitchen towels and aprons after each breakfast.

MARDI GRAS

Al Baggenstoss 252-6949

This pre-Lenten event provides an evening of entertainment while raising funds for the Religious Education programs at Holy Spirit. Volunteers are needed to help the planning committee solicit prizes, sell raffle tickets, and work the night of the event.

SCRIP

Deb Baggenstoss 252-6949

Scrip means 'substitute money' and is an easy and effective way for our parish to raise much needed funds. Scrip is actually pre-paid gift cards that are used like cash. Our parish purchases Scrip at a discount from area businesses and re-sells it at face value. The discount, from 2- 20%, becomes revenue for our parish. Scrip can be used for everyday shopping or given as gifts. Holy Spirit families can reduce the cost of their student's Catholic education by purchasing Scrip. Stop by the Scrip table before or after any weekend Mass for more information.

DAY TO DAY CHURCH OPERATIONS

OFFICE ASSISTANCE

Nancy Lechner 251-3764 bullein2@charterinternet.com

Help the office staff with various tasks including stuffing envelopes and putting inserts in the bulletins.

HOLY SPIRIT WEBSITE

Office staff 251-3764

Assist with maintaining the church's website by updating documents and information and/or web design.

COLLECTION COUNTERS

Dea Raml 251-3764 bookkeeper1@charterinternet.com

Assist in weekly counting of Sunday collections.

SEASONAL CHURCH CLEANING

Jody Martinson 251-3764 music1@charterinternet.com

This group gathers once or twice a year to freshen up the sanctuary. Cleaning tasks may include adding polish spray to the pews and light dusting around the altar, statues and window trim.

GROUNDS MAINTENANCE

Denny Schmidt 252-5409 aschmitt5409@yahoo.com

Do you enjoy working outside? Help with fertilizing, mowing, trimming and the many other tasks of keeping up the grounds of the parish.

OUTDOOR FLOWERS AND DECOR

Arlene Williams 259-8770 arlene1450@hotmail.com

If you are someone who likes to garden or work outdoors, would you like to help beautify the entrance to our church with flowers and other seasonal decorations? Only your ambition and creativity limits you!

VOLUNTEER COORDINATOR

Lisa Anderson 203-7570 ander5son@charter.net

Become informed of all the volunteer opportunities our parish has to offer and help parishioners find the best fit for them. If you have good organizational skills along with a friendly voice and an attitude of gratitude, your help in this area will have a big impact on our parish. This can be a shared position.

ST. ELIZABETH ANN SETON SCHOOL

Tom Troness, Principal 251-6231 ttroness@stelizabethannseton.net

MARKETING/FUNDRAISING

Volunteers may help by taking photos, submitting photos and articles to the local papers, and assisting with the creation of a monthly newsletter.

SCHOOL WEBSITE

Volunteers are needed to help with taking photos and keeping the website current.

SCHOOL LITURGIES (Thursdays)

Prepare the Primary School gym for weekly Mass by preparing the Altar and gifts, being of assistance to the servers, and putting the liturgical items away afterwards.

SPORTS/AFTER SCHOOL ACTIVITIES

Opportunities can range from helping to coach a sports team to helping children with their homework in the Kid Kare program at the Primary building.

OFFICE/LIBRARY HELP

Volunteers would assist the librarians in carding and shelving books.

LUNCHROOM/PLAYGROUND HELP

Volunteers can help out by serving food in the lunch line or helping with playground supervision at recess.

SCHOOL IMPROVEMENTS

Every year, improvement projects are needed to maintain the building and grounds. Volunteers would help with the planning and completing of these projects.